POLICIES AND PROCEDURES

MANUAL

AMERICAN WATER SKI ASSOCIATION

APPROVED BY

AWSA BOARD

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AWSA POLICIES AND PROCEDURES

1.0 POLICIES AND PROCEDURES

Policies and Procedures shall be established and amended by the Board, and when applicable, shall direct Board actions. These Policies and Procedures shall not be in conflict with AWSA Bylaws.

2.0 MEMBERSHIP

2.1 Associate Membership.

- A Associate Members are USA Water Ski & Wake Sports (USA-WSWS) members that compete, officiate, and/or participate in AWSA events and programs, but are not "full members"
- B Associate members are eligible for all benefits of membership unless specifically limited elsewhere in the Bylaws or these Policies and Procedures;
- C Associate Members 18 years of age or older shall have voting privileges;
- D Associate Members shall pay the same fees as full members;
- E Regional Executive Vice Presidents shall have the authority to grant Associate Memberships on a calendar year basis.

2.2 Regional Organization

A state, territory or possession may transfer from one Region to another contiguous Region via the following procedure:

1. A recommendation, from either the transferring or receiving Region shall be submitted to the Board. To be considered by the Board, this recommendation must have 2/3 approval of both Regional Council's.
2. The Board shall vote to "initiate" the transfer process and this vote requires 2/3 approval of the Board.
3. Upon Board approval, the Bylaws Committee shall create a ballot and cause this ballot to be published in the official publication of the organization.
4. Active USA-WSWS members, in the affected state, territory or possession, which have designated AWSA as a sports division, are eligible to vote. Votes will be due 45 days from the publication date of the official publication the ballot is placed in.
5. The President shall appoint a tellers committee to receive, count and validate the ballots.
6. The vote shall reflect the approval/disapproval of the transfer. Approval requires an affirmative vote on 2/3 of the ballots cast.
7. Upon approval of the recommendation to transfer the state, territory or possession from one Region to another shall be placed on the agenda for the next scheduled Board meeting.
8. The transfer shall become effective upon a 2/3 affirmative vote by the Board (see Article IV Section B) and on a date specified by the Board.
9. Upon approval, the Bylaws committee shall effect appropriate changes in the AWSA and affected Region(s) bylaws.

New states, territories or possessions shall be placed in the nearest (geographically) Region by 2/3 vote of the Board.

2.3 Affiliate Organizations

2.3.1 Affiliate Members are clubs, water ski industry trade associations, or other organizations involved in water skiing. Affiliates must have charters and/or bylaws that support the purposes of AWSA and enhance water skiing. An affiliation shall only entitle the club, association or organization to those rights specifically granted by the Board in the resolution granting the affiliation, subject to payment of fees set from time to time by the Board

2.3.2 Current Affiliates and Rights Granted-None

2.4 Definition of "Elite Athlete"

2.4.1.1 Elite athletes are defined as athletes selected by the Athlete Advisory Council to represent the athletes on the AWSA Board and committees.

2.4.1.2 At time of election, elite athletes shall have demonstrated their qualifications as athletes as Elite Athlete or Elite + 10 Athlete as defined in the USA-WSWS Bylaws

3 USA-WSWS DIRECTORS

3.1 AWSA members may count time served on the AWSA NGB BOD as time served on the AWSA SD BOD for the purpose of complying with USA-WSWS Article VI-A-2(a) which states that USA-WSWS Directors must have served no less than two full years on the SD BOD, as a voting member, to be eligible for election to the USA-WSWS BOD.

3.2 Regional elections for the USA-WSWS Director shall be staggered as follows:
The East, Midwest and South Regions will hold elections in ODD numbered years and the Director's term will start January 1 of EVEN numbered years.
The South Central and West Regions will hold elections in EVEN numbered years and the Director's term will start January 1 of ODD numbered years.

3.3 Effective January 2018, the number of AWSA director seats on the USA-WSWS Board of Directors will be controlled by Article VIII section A 2 of the AWSA Bylaws. Each year, at the summer AWSA Board meeting, the Board shall elect sufficient Directors, from the regionally elected USA-WSWS Directors, to fill allocated seats. At the January 2019 meeting of the AWSA board it was approved to select the nominees utilizing an alternating regional process. Commencing with the preparation of the slate of nominees for election in 2019 for seating in 2020 the Nominating Committee SHALL use the following table to determine the nominees for the open seats.

Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Seated	W	SC	E	S	MW	W	SC	E	S	MW
Seated	MW	W	SC	E	S	MW	W	SC	E	S
Seated	S	MW	W	SC	E	S	MW	W	SC	E
Alternate	E	S	MW	W	SC	E	S	MW	W	SC
Alternate	SC	E	S	MW	W	SC	E	S	MW	W

4 REGIONAL DIRECTORS

4.3 Regional National Director Qualifications

4.3.1 Mandatory Qualifications of Candidates for Board membership must possess:

1. U.S. Citizenship
2. Current valid USA-WSWS and AWSA membership

In addition, they must meet two (2) of the following qualifications:

3. Current or previous AWSA Director
4. Current or previous voting member on an AWSA Standing Committee
5. Current or previous voting member of an AWSA Regional Council
6. Current AWSA: Regular or Senior Judge, Scorer, or Driver; Technical Controller; or Regional or National Safety Director.

B. Desirable Qualifications: In addition, the following background factors are to be considered as desirable for Board membership, and are to serve as guidelines for Regional Elections:

1. Ability to travel and attend AWSA Board meetings
2. Good knowledge of the functions of AWSA
3. Good organizational background
4. Good character and personality traits
5. Ability to communicate well
6. No conflicts of interest
7. Active in the sport of water skiing in some capacity

5 ATHLETE ADVISORY COUNCIL DIRECTORS

5.3 Qualifications of an Athlete to be an AWSA AAC Director:

5.3.1 U S citizen

5.3.2 Current member of USA-WSWS and AWSA

5.3.3 Elite Athlete or Elite + 10 Athlete as defined in the USA-WSWS Bylaws

6 HONORARY NATIONAL DIRECTORS

6.1 AWSA NGB voting Directors and elected Officers shall be credited for their years of service on the AWSA NGB Board as if all service years had been on the AWSA Sport Discipline Board.

6.2 Article V Section 3 rewritten and approved January 24, 2015 has an effective date of August 1, 2014.

7 AFFILIATED ORGANIZATION DIRECTORS

6.2 Each such organization so approved shall be allowed one Director with voice and no vote. Each organization may appoint an Alternate who may attend Board meetings but shall have voice only in the absence of the Director from that same organization.

8 ELECTRONIC BALLOTING PROCEDURES OF THE BOARD OF DIRECTORS

8.1 The author of an issue for board consideration shall present the issue in resolution form to the Chairman of the Board for processing by the board. The resolution shall contain the following information:

A. Title of the resolution
B. Specific wording of the issue being presented
C. Proposed date that the issue will be effective i.e. immediately upon approval of the ballot, 1st day of the next calendar year, etc.
D. Relevant and pertinent documentation and data supporting the issue

8.2 The Chairman of the Board shall present the resolution, in electronic form, to the board for a discussion period of ten (10) days.

8.3 At the end of the discussion period, the author will review the discussion of the board and may revise the resolution to reflect the input of the board, then have the resolution re-presented to the board for further discussion, again with a ten (10) day discussion period or have the Chairman proceed to a Ballot using the original or revised wording of the issue. This decision will be the choice of the author without undue bias.

8.4 The Chairman of the Board shall prepare a Ballot, in electronic form, to be sent to the board for voting that meets the criteria outlined in section 8.1 A- D and is approved by the author of the issue. The time span for the Directors to vote on the Ballot shall be set by the Chairman.

8.5 The votes shall be counted as noted in Roberts Rules of Order, Newly Revised in the following manner:

A. Yes votes will signify approval of the Ballot.
B. Measures must pass by the appropriate amount of affirmative votes cast on the issue from among those eligible to vote.

8.6 Upon receiving the votes of the board, the Chairman shall send by electronic mail the results of the voting for review by the board. The Directors shall have a period of five (5) days to review and verify/change their vote on the Ballot after which the Ballot will be considered ratified and placed in effect on the date approved in the Ballot. If a Director does not respond to the Ballot voting review, the Chairman shall assume that their vote has been recorded correctly.

8.7 The Chairman shall send to the Executive Director the Ballot as presented and the voting record, whether approved or disapproved, for inclusion in the official records of AWSA.

9 COMMITTEE MEMBERSHIP

9.1 The President appoints committee members and the committee chair. Each Region and the AAC shall make membership recommendations for the President's consideration. These recommendations shall be predicated on those who are best qualified and who have the desire to serve. The President will consider such recommendations but will not be bound by them.

9.2 ~~Standing~~ to **Designated** Committee appointments require Board approval.

9.3 ~~Standing~~ **Designated** committees- require AAC participation. The following committees require 33 1/3% AAC membership and voting power.

Executive
Bylaws
Nominating
International Activities
Rules
Seeding
Skiers Qualification

9.4 Special committees- the President may appoint members irrespective of regional representation, and athlete participation is recommended. The Committee Chairman can be a voting or non voting member of the committee. The Chairman must be a Regional or AAC representative on the committee to have a vote.

10 COMMITTEE OPERATION

10.1 Term

A The term of the Executive and Towboat Committees is one year and starts with adjournment of the Summer Board meeting.

B The term of all other ~~standing~~ **Designated** committees is one year and starts with adjournment of the Annual Board meeting in January.

C The term of special committees is determined by the Officer establishing the committee.

10.2 Committee Reports and Recommendations

A Committees shall work on issues and projects as directed by the Board, an Officer, the Bylaws and P & P's or those identified by the committee.

B The final report of the committee shall take the form of a recommendation(s) to the Board. Recommendations shall be submitted to the USA-WSWS Executive Director and by him to the President and members of the Board.

C Recommendations require a two-thirds approval of the committee before submittal to the Board for approval or adoption.

D Generally, the Committee Chair or his designated representative shall present the committee's report in person at scheduled Board meetings.

10.3 Official Committee documents, including but not limited to: Board Reports, Manuals, Disciplinary Action Documents, etc, shall be maintained by the USA-WSWS Executive Director. Committee chairmen shall maintain the balance of the Committee's files including documentation of committee votes.

11 ~~STANDING~~ DESIGNATED COMMITTEES – DUTIES AND RESPONSIBILITIES

11.1 EXECUTIVE COMMITTEE

Purpose:
The committee shall review all matters pertaining to the AWSA Budget and shall submit a complete budget report and recommendations for AWSA Board consideration and action. They shall review and make recommendations on all matters of a financial nature involving AWSA. They shall present strategies and goals to the AWSA Board for consideration and action.

Membership:
The Executive Committee shall consist of the Chairman of the Board, the President, the Vice President, the Treasurer, up to five at large members appointed by the President, and other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting

power. A majority of the Executive Committee shall be voting members of the Board. This committee shall have representation from each Region. The Executive Director (or his delegate) and the immediate past President, shall be non-voting ex-officio members.

Responsibilities:
Between Board meetings, the committee is authorized to take administrative action only, with respect to policies adopted and decisions made, by the Board, as it may deem necessary and advisable in order to implement such policies and decisions and to expedite the orderly transaction of the business of the AWSA.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote. The objective is to meet in person at least every three months or by electronic teleconferencing.
The Board, at its next scheduled meeting, shall review for approval, all of the actions taken by the Executive Committee.

11.2 BOAT DRIVERS RATING AND QUALIFICATION COMMITTEE

Purpose:
The committee shall put into place (subject to Board approval), review, modify as necessary, and oversee the certification, maintenance, and education programs for all current and aspiring AWSA rated Boat Drivers with the goal of assuring adequate numbers and increasing the expertise of these volunteers as well as the opportunities available to them to serve and to maintain their skills.

Membership:
There shall be one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting power. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
The committee shall work closely with the Towboat, Officials' Maintenance, National Junior Development, International Activities, Technical, and Safety Committees to provide input in creating and implementing programs and activities that not only impact the Boat Drivers directly but also the athletes and their development in every area.

Rules Jurisdiction:
See Committee Jurisdiction Table in 10.7 Rules

Program Jurisdiction:
The committee may grant exceptions to rating maintenance requirements by vote on a case by case basis in the event that a hardship has unreasonably affected the ability of a driver to meet those requirements in a given season. Each regional representative shall be responsible for the approval of instructors and examiners for clinics and testing within that region.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval. The objective is to meet in person at least every three years.

11.3 BYLAWS COMMITTEE

Purpose:
The committee shall review and maintain the AWSA Bylaws and the AWSA Policies and Procedures Manual. They will make recommendations for changes in these documents to the AWSA Board of Directors.

Membership:
There shall be at least one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting power.

At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
The committee will review the Bylaws of AWSA to ensure that they meet the criteria and standards of the AWSA and are in compliance with and not in conflict with the USA-WSWS Bylaws.
The committee will review the Bylaws of the AWSA Regions to ensure that they meet the criteria and standards of the AWSA and are in compliance with and not in conflict with the AWSA Bylaws.
The committee will review the AWSA Policy and Procedures Manual to ensure that it provides the proper support, explanations and interpretations of the policies and procedures used on a daily basis and as a complimentary addition to the AWSA Bylaws.
The committee shall perform such duties with respect to the AWSA and Regional Bylaws, AWSA Policy and Procedures Manual and related matters as the Board may direct.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval.

11.4 INTERNATIONAL ACTIVITIES COMMITTEE

Purpose:
This will be the principal committee dealing with all aspects of American Water Ski Association participation in International competitions and our relations with organizations such as the International Water Ski Federation (IWWF), the Pan American Sports Organization (PASO) and the United States Olympic and Paralympic Committee (USOPC). They shall make recommendations to the Executive Committee and to the Board of Directors regarding policies and procedures governing our participation in International competition.

Membership:
There shall be at least two representatives from each Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting power. At the discretion of the President, at large members may also be appointed (non-voting).

Responsibilities:
The committee shall work closely with the Executive, Junior Development, Boat Drivers, Judges & Scorers Qualification and Skiers Rating Committee's in coordinating the efforts to provide competent officials and competitors to international competitions. They shall also work closely with the USOPC through the USA-WSWS Headquarters staff to coordinate the financial grants to support our training and competition programs that support the international teams that we train and select for international competitions. They shall work with the USA-WSWS Headquarters staff to provide input into the review of all aspects of international activities, to assure consistency with the requirements of the Board of Directors, USA-WSWS, IWWF, PASO and USOPC. They will make recommendations to the AWSA Board of Directors where conflicting requirements exist. They shall have complete oversight over all representatives of AWSA participating in international competitions, including skiers, officials, coaches, managers, and other members of the official AWSA delegation.

Program Jurisdiction:
The Committee shall review and make recommendations, together with other committees as appropriate, regarding matters being brought before USA-WSWS, IWWF, PASO, the USOPC, and others that impact our participation in international competition. They shall establish procedures for the selection of water ski teams or individual skiers who shall be the officially sponsored representatives of the AWSA in competitions designated as international by this committee. In such international competitions, the committee shall be responsible for all related activities, including selection of officials, team managers, coaches and assistants, as it may deem necessary, and selection of AWSA teams and/or individual skiers, subject to approval by the Board of Directors.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval. The Committee shall meet in person twice each year.

11.5 JUDGES AND SCORERS' QUALIFICATION COMMITTEE

Purpose:
The committee shall implement, review, modify and oversee the certification and education programs for all current and aspiring AWSA certified Judges and Scorers, with the goal of increasing both the number of Judges and Scorers and the expertise of these volunteers, as well as the opportunities available to them to work in their capacity.

Membership:
There shall be at least one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum **of** 33 1/3% representation in both numbers and voting power. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
The committee shall work closely with other AWSA Committees and USA-WSWS HQ to provide input in creating and implementing programs and activities that not only impact the Judges and Scorers directly but also the athletes and their development in every area.

Rules:
See Committee Jurisdiction Table in 10.7 Rules

Program Jurisdiction:
The committee shall have responsibility to host the annual National Senior Judges and Scorers clinic, as well as such other Judges and Scorers' education and testing programs and clinics as may be offered or scheduled from time-to-time. Each regional representative shall be responsible for the approval of instructors and examiners for clinics and testing within that region.

The committee may grant exceptions to rating maintenance requirements by vote on a case by case basis in the event that a hardship has unreasonably affected the ability of a Judge or Scorer to meet those requirements in a given season.

Specific Policies and Practices Governing the Committee:
Committee decisions shall be made by a 2/3 vote and is subject to Board Approval. The committee shall attempt to meet in person at least once every three years.

11.6 NOMINATING COMMITTEE

Purpose:
The committee shall seek qualified candidates for the offices of Chairman, President, Vice President, Secretary and Treasurer.

Membership:
There shall be at least one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum 33 1/3% representation in both numbers and voting power. At the discretion of the AWSA President, at-large members may also be appointed (non-voting).

Responsibilities:
The committee, after careful study of the qualifications of the candidates, shall present a slate of nominees for the offices of Chairman, President, Vice President, Secretary and Treasurer to the Board of Directors. The committee shall also present the slate of nominees for the USA-WSWS Director seating per section 3 in this P & P Manual.

The Committee Chair shall conduct the election of Officers at the annual meeting of the Board of Directors.
The committee shall make recommendations to the Board for the Honorary National Director candidates' confirmation.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval.

11.7 RULES COMMITTEE

Purpose:
The committee shall put into place (subject to Board approval), review, modify as necessary and oversee the competition rules governing AWSA Sanctioned Tournaments with the goal of providing a fair competition for all of the athlete's entered. They shall review the IWWF Rules with the goal of attaining compatibility for the overall competitions held in a combined sanction tournament, so that the athletes can compete without conflicting requirements.

Membership:
There shall be at least two representatives from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting power. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
The committee shall work to facilitate the timely preparation and issuance of an Official Tournament Rulebook. The Rules Committee shall receive, edit and compile the relevant materials from the various other rule book committees covering their respective areas of the AWSA Tournament Rules for which each said committee is responsible. The committee shall be responsible for the preparation of a set of rules and requirements governing competition in AWSA sanctioned tournaments, and for the interpretation of the Official Tournament Rules, subject to the approval of the Board. The committee shall be responsible for reviewing the Rulebook's of the AWSA and IWWF and recommending changes in the rules to the two organizations for a compatible wording and interpretation of the application of specific rules.

Committee Jurisdiction Table – Check Rulebook For A More Specific Definition of Chart

Rule	Rule Description	Jurisdiction
1	General	Rules
1.14	Tournament Events, etc.	Rules & Technical
2	Tournament Events, etc.	Rules
3	Division Competition Ratings	Rules & Skiers Qualification
4	Tournament Qualifications	Rules & Skiers Qualification
5	Overall & Team Competition	Rules & Skiers Qualification
6	Officials	Judges & Scorer, Boat Drivers, Safety & Technical
7	Rerides, Protests & Disqualification	Rules
8	Equipment & Definitions	Technical, Rules, Towboat
9	Jumping	Rules & Technical
10	Slalom	Rules & Technical
11	Tricks	Rules & Technical
12	Safety Requirements	Safety
13	Optional Tournament Formats	Rules
14	Records	Rules & Technical
15	Record Capability Tournaments	Rules, Technical & IWWF
16	Cash Prize Tournaments	AWSA Executive Committee AWSA Board of Directors
17	Ski Flying	Rules & Technical
Appendix	Rules Interpretations	Rules
Appendix	Optional 2-Segment Timing Rules	Rules
Appendix	IWWF/AWSA Rule Differences	Rules
Appendix	Officials Development Program	All Officials Committees
Appendix	Tow Line Dimensions	Technical

Appendix	Official Slalom Course Diagram	Technical
Appendix	Slalom Scoring	Rules
Appendix	Tow-pylon Specifications Diagram	Technical
Appendix	Official Jump Course Diagram	Technical
Appendix	Ramp Setting Chart	Technical
Appendix	Computer Bench Mark Meters	Technical
Appendix	Computer Bench Mark Calculations	Technical
Appendix	Official Trick Course	Technical
Appendix	Trick Speed Calibration Times	Technical
Appendix	Trick Description & Point Values	Rules
Appendix	Tournament Classification Requirements	AWSA & IWWF
Appendix	Speed Control Parameter Adjustment Chart	Rules & Towboat
Appendix	Jump Timing Tables	Technical
Appendix	Slalom Timing Tables	Technical
Appendix	Rules Jurisdiction Chart	AWSA Board of Directors & Rules

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval. The committee shall meet in person in the fall of each year.

11.8 SAFETY COMMITTEE

Purpose:
The committee shall put into place, (subject to Board approval) review, modify as necessary and oversee the certification and education programs for all current and aspiring AWSA rated Safety Directors with the goal of increasing both the numbers and the expertise of these volunteers as well as the opportunities available to them to work in their capacity.

Membership:
There shall be at least one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting power. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
The committee shall work closely with the concerned AWSA Committees and USA-WSWS to provide input in creating and implementing programs and activities that not only impact the Safety Directors directly, but also the athletes and their safety in every area.

Risk Management, which is the management of the risks involved in the competitions of our athletes, shall be the primary concern of the committee.

Rules Jurisdiction:
See Committee Jurisdiction Table in 10.7 Rules

Program Jurisdiction:
The committee is responsible for all Board approved AWSA Safety Committee produced safety materials and the AWSA Official Safety Manual and Policy Handbook.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval.

11.9 SEEDING COMMITTEE

Purpose:
The committee shall establish a computerized AWSA Skier Standings List for the United States from the information contained in the Tournament Scorebooks, to be used as directed by the Board.

Membership:
There shall be at least one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting power. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
They shall study the performance data of all of the athletes and develop formulas from the data that will provide the best performance oriented competitions for the athletes. They shall attempt to meet all deadlines as required for the IWWF Standings List data submission.

Rules Jurisdiction:
See Committee Jurisdiction Table in 10.7 Rules

Program Jurisdiction:
The committee shall seed the National Tournament based on an evaluation of the skiing skills and performances of contestants in tournaments from the current skiing year, so that the order of contestants will be arranged in an ascending order to provide for the best skier competing last.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval.

11.10 SKIERS QUALIFICATION COMMITTEE

Purpose:
The committee shall establish, review and modify as necessary proficiency standards for the classification of skiers; and shall prescribe the procedure and forms of evidencing such classification, subject to approval of the Board. They will set the standards to be attained in each of the ranking levels on the AWSA Ranking List so that the athletes can attain performance standards that will allow them to advance to higher level competitions and performance standards.

Membership:
There shall be at least one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting power. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
The committee shall work closely with the following AWSA Committees, National Junior Development, Seeding and the Athlete Advisory committees. They shall provide input in creating and implementing ranking level requirements that not only impact the athletes directly, but also contributes to their development in every area.

Rules Jurisdiction:
See Committee Jurisdiction Table in 10.7 Rules

Program Jurisdiction:
The committee has jurisdiction over the Skiers' Qualification & Classification Standard AWSA Ranking List, the Nationals Overall Performance Standard, the Collegiate Rating equivalencies, and the specific rule book sections dedicated to the committee.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval. The committee will review the ranking levels each year.

All ranking level changes approved by the Board of Directors shall be effective on the first skiing day after the National Water Championships of the current calendar year.

11.11 TECHNICAL COMMITTEE

Purpose:
The committee shall (with board approval) implement, review, modify and oversee the certification and education programs for all current and aspiring AWSA certified Technical Controllers, with the goal of increasing both the number of Technical Controllers and the expertise of these volunteers, as well as the opportunities available to them to work in their capacity.

The committee shall put into place, (subject to Board approval) review, modify as necessary and oversee the technical rules governing AWSA Sanctioned Tournaments with the goal of providing a fair competition for all of the athlete's entered. They shall conduct studies for the purpose of developing improved jump measuring devices, course layouts, any electronic timing devices useful to the sport, skiing equipment, and perform such other related studies as the Board may direct, submitting its recommendations to the Board for approval.

Membership:
There shall be at least one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
The committee shall work to facilitate the timely preparation and issuance of the technical requirements required in all AWSA Tournament competitions. The Technical Committee shall receive, edit and compile the relevant technical materials from the various other (rule book) committees covering their respective areas of the AWSA Tournament Rules for which each said committee is responsible. Shall be responsible for the preparation of a set of technical specifications and requirements governing competition sites in AWSA sanctioned tournaments subject to the approval of the Board.

The Chairman of the committee shall be responsible for assuring the validity of all water ski records submitted to AWSA. He shall set up policies and procedures by which this may be done either by himself or by other qualified persons designated by him and approved by the committee to review such records. Procedures are subject to review and approval of the board.

Rules Jurisdiction:
See Committee Jurisdiction Table in 10.7 Rules

Program Jurisdiction:
The committee will design and maintain the Jump, Trick and Slalom Record forms and other matters of a technical nature relating to the sport.

The Technical Chairman, after review by the committee, shall make his recommendations concerning all National Records to the AWSA President for approval or disapproval.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board approval. It is recommended that the committee meet in person each year.

11.12 TOWBOAT COMMITTEE

Purpose:
The Towboat Committee shall establish performance and safety guidelines for towboats used in AWSA events. It shall also develop policy for towboat participation in AWSA sanctioned events, subject to Board approval.

Membership:
There shall be one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President of AWSA, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting power. The committee shall also have non-voting representation from the Chair of the Boat Drivers Committee. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
a. Establish towboat specifications (per Rule 8 guidelines), safety and performance standards for towboats used in AWSA events.
b. Establish testing procedures and standards for the AWSA Towboat approval program.
c. Administer the annual AWSA Towboat tests.
d. Maintain and update the AWSA Towboat Policy Manual.
e. Work in conjunction with the AWSA Boat Drivers and Technical Committees.
f. Coordinate communications with towboat manufacturers.

Program Jurisdiction:
The committee has responsibility for the AWSA Towboat program and shall maintain the AWSA Towboat Policy Manual.

Specific Policies and Practices Governing the Committee:
Decisions shall be made by a 2/3 majority vote and is subject to Board approval. The committee shall meet in person twice a year.

12.0 SPECIAL COMMITTEES– DUTIES AND RESPONSIBILITIES

12.1 AWARDS COMMITTEE

Purpose:
The committee shall administer all of the Awards available to the membership of AWSA.

Membership:
There shall be at least one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting power. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
The committee shall review the qualifications and selection of all of the candidates for each Award available to the membership of AWSA and prepare a list of the committee selected recipients for each Award available, for presentation to the Board of Directors for approval.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval.

12.2 NATIONAL COACHES ADVISORY COMMITTEE

Purpose:
The committee shall (with board approval) implement, review, modify and oversee the certification and education programs for all current and aspiring AWSA certified Instructors and Coaches, with the goal of increasing both the number of participants and the expertise of these volunteers as well as the opportunities available to them to work in their capacity.

Membership:
There shall be at least one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
The committee shall work closely with the AWSA National Junior Development, AWSA International Activities, AWSA Technical, AWSA Safety, and USA-WSWS headquarters to provide input in creating and implementing programs and activities that not only impact the coaches directly, but also the athletes and their development, including the selection of coaches for these programs and activities.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval. The objective is to meet in person at least every three years.

12.3 JUNIOR DEVELOPMENT COMMITTEE

Purpose:
The committee shall (with board approval) put into place, review, modify as necessary and oversee the certification and education programs for all of the Junior (under 18 yr.) Athletes, with the goal of increasing both the numbers and the expertise of these athletes. This should be accomplished through programs at the local, regional, national and international levels.

Membership:
There shall be at least one representative from each AWSA Region as selected by the Regional Executive Vice Presidents and approved by the President, with other members appointed by the Athlete Advisory Committee, which will maintain a minimum of 33 1/3% representation in both numbers and voting power. At the discretion of the AWSA President, at large members may also be appointed (non-voting).

Responsibilities:
The committee shall work closely with the USA-WSWS, USOPC and USA-WSWS Committees and USA-WSWS headquarters to provide input in creating and implementing programs and activities that not only impact the athletes directly but also their development in every area. The committee will, when appropriate, work with the USA-WSWS Headquarters staff to secure the resources of the USOPC.

Specific Policies or Practices Governing the Committee:
Decisions shall be made by a 2/3 vote and is subject to Board Approval. The objective is to meet in person every year.

13.0 USA WATER SKI & WAKE SPORTS COMMITTEE REPRESENTATION

13.1 When the AWSA has the opportunity to place a representative(s) on a USA-WSWS ~~standing~~ **Designated** or special committee, the President shall make the appointment, and these representatives shall be "full members" in good standing. Appointments require Board approval.

13.2 When the appointment is to a committee where AWSA also has a committee, ~~standing~~ **Designated** or special, generally the President shall appoint the AWSA Committee Chair.

13.3 When the appointment is to a committee where AWSA has no committee, the President shall canvas the Regions for candidates. The President will consider such recommendations but will not be bound by them.

14.0 AMENDMENTS

14.1 Amendments to these Policy and Procedures require approval by two thirds (2/3) of the Board.

15.0 COMMITTEE DESCRIPTION FORMAT

1. Purpose
2. Membership
3. Responsibilities
4. Rules Jurisdiction (if applicable)
5. Program Jurisdiction (if applicable)
6. Specific Policies or Practices Governing the Committee