INTRODUCING 2022 ADMINISTRATIVE AUDIT STANDARDS

The standards below for U.S. Center for SafeSport administrative audits will be effective Jan. 1, 2022. Your organization's compliance with these standards will be assessed in the administrative audits the U.S. Center for SafeSport will conduct in 2022 of all National Governing Bodies and the U.S. Olympic and Paralympic Committee.

On Jan. 10, 2022, the Center will release an Audit and Compliance Manual with details about audit types, requirements, protocols, and milestones. Meanwhile, you can review these summary timelines for administrative and event audits. (Note: Due to COVID-19, if you did not receive a 2021 event audit, you will receive both audit types in 2022.)

At 11 a.m. Nov. 17, the Center's Compliance Development team will host a 2022 Look-Ahead Webinar at which we will preview 2022 audit activities in detail. Contact us with questions about implementation and audit of these standards.

ADMINISTRATIVE AUDIT STANDARDS AND REQUIREMENTS

Note: National Governing Bodies and the U.S. Olympic and Paralympic Committee are hereinafter described as Organizations.

STANDARD #1:

EDUCATION & TRAINING

EFFECTIVE JANUARY 1, 2022

REQUIREMENTS:

1) Identify all Adult Participants in the organization required to annually (every 12 months) complete U.S. Center for SafeSport training (e.g., adult athletes who have regular contact with amateur athletes who are minors, coaches, board members, employees, interns, volunteers, officials).

2) Track all above Adult Participants in a database or spreadsheet and provide the list to the Center.

3) Mark any Adult Participant who has not completed the required training in Organization database or membership system as "not in good standing" and show proof of automated process or written policy that ensures these individuals are prevented from participation or from having regular contact or authority over amateur athletes who are minors. Staff and board members must be trained annually (every 12 months) regardless of participation or activity.

4) Annually (every 12 months) offer and give training to Minor Athletes regarding prevention and reporting of child abuse. Ensure these trainings are communicated to Minor Athletes by either email or newsletter. Get parental consent prior to their completion of training. Track the following:

- **a.** A description of the training
- **b.** The date the training was offered and given
- **c.** A description of how the training was offered and given

The Center's training for Minor Athletes is available at safesporttrained.org

5) Annually (every 12 months) offer and give training to parents regarding prevention and reporting of child abuse. Ensure these trainings are communicated to parents by either email or newsletter. Track the following:

- **a.** A description of the training
- **b.** The date the training was offered and given
- **c.** A description of how the training was offered and given

The Center's training for parents is available at safesporttrained.org

STANDARD #2:

COMMUNICATION AND REPORTING

EFFECTIVE JANUARY 1, 2022

REQUIREMENTS:

1) Post the Organization's 2022 Center-approved MAAPP: Minor Athlete Abuse Prevention Policies (to include the Education & Training Policy and the Required Prevention Policies) on Organization website no later than **January 1, 2022**.

2) Provide direct communication of the Organization's 2022 Center-approved MAAPP Education and Training Policy and Required Prevention Policies to all members and Adult Participants no later than **January 1, 2022** by either email or newsletter, and thereafter at least every new NGB membership cycle.

3) Have a mechanism on the Organization's public website (e.g., a form, link, or contact info for an athlete safety liaison) enabling individuals to report all concerns involving alleged sexual misconduct , physical misconduct, emotional misconduct, or violations of the MAAPP.

4) Provide direct communication of the reporting mechanism in requirement #3 (separate from link to Organization's full Athlete Safety policy) to all members and Adult Participants no later than **January 1, 2022** by either email or newsletter, and thereafter at least every new NGB membership cycle.

5) Provide the Organization's written protocol for communicating the Quality Control System (see Standard #3) to all sanctioned event directors of the Organization.

6) Provide the Organization's written protocol for communicating, to all event participants within the Organization, the Center-approved Education and Training Policy and Required Prevention Policies and reporting protocols for all concerns involving alleged sexual misconduct, physical misconduct, emotional misconduct, or violations of the MAAPP.

STANDARD #3:

QUALITY CONTROL SYSTEM

EFFECTIVE JANUARY 1, 2022

REQUIREMENTS:

1) Organization must implement a Quality Control System to ensure that individuals on the Organizational Exclusion List are unable to participate in any event, program, activity, or competition authorized by, organized by, or under the auspices of the Organization. The Quality Control System also must ensure that individuals who are required to be but are not SafeSport Trained are either prevented from participating or are in a role that does not include regular contact or authority over amateur athletes who are minors.

2) Quality Control System must include the Organization's written implementation protocol—clear action steps to effectuate policies—pertaining to all participant registration and onsite check-in. This written protocol must include and address the following:
   - **a.** One-day/short-term memberships
   - **b.** Day-of participant registration (of athletes, volunteers, coaches, officials, etc.)
   - **c.** On-site registration/participation (of athletes, volunteers, coaches, officials, etc.)
   - **d.** Last-minute substitutions (of personnel such as referees, volunteers, etc.)
   - **e.** Oversight procedures by the Organization when their staff is not on-site at sanctioned events

STANDARD #4:

LOCAL AFFILIATED ORGANIZATIONS

EFFECTIVE JANUARY 1, 2022

REQUIREMENTS:

1) Organization must provide direct communication of the 2022 Center-approved MAAPP (to include the Education & Training Policy and Required Prevention Policies) sent to all LAOs, by email or newsletter, by January 1, 2022, and thereafter at least every new NGB membership cycle.

2) Organization's 2022 Center-approved Education & Training Policy and Required Prevention Policies must require LAOs to adhere to at least the minimum requirements of the NGB's MAAPP.